

## **FINANCE COURSES**

### **School Finance for Finance Officers & Assistants**

“I found the course really informative and helpful before I start my role in the Finance Department.”

**AW, Great Baddow High School, Chelmsford**

“It really is a useful course and I will be looking at others in the future.”

**HC, St Monica’s Primary, Trafford**

“Thanks so much for the Finance Officer Training Course, it was really helpful and informative.”

**EC, Trinity School, Sevenoaks**

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### **Generating Additional Income for Your School**

“Thank you so much. I love the way the courses are delivered — great for all types of learners.”

**EF, St Augustine’s Catholic School, Trowbridge**

“I have found this course really useful. It has inspired me to suggest some new ideas for obtaining additional income.”

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### **Budgeting for Schools**

“The course was helpful and informative.”

**KM, Maiden Oaks, Kingston**

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## **MICROSOFT COURSES**

### **Microsoft Office Intermediate Skills**

“I have now completed the course and have thoroughly enjoyed it. Some things were new and others I already ‘sort of’ knew, but now I have a better understanding of them. The notes are useful and your tutorials were very good. Thanks very much!”

**PAS, Spalding High School, Spalding**

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### **Word Masterclass**

“Thank you! It was great to take part again; I will make sure to ask for your help if I ever need to mail merge. Thank you for these masterclasses you have created — they were very insightful and beneficial to my learning as an apprentice.”

**JCD, Nexus Trust**

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### **Excel for Beginners**

“Thank you Mandy. It was very clear and easy to follow. I learnt a lot.”

**LL, Tiffin Girls’ School, Surrey**

“I really enjoyed the training and am looking forward to having the opportunity to start the next course. I learned far more than I expected from a ‘beginners’ course!”

**SH, Humphry Davy School, Penzance**

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### **Excel Bitesize**

“The course is user-friendly, especially with the assignments after every session that I can practise. Many thanks.”

**US, Hatch End High School, Harrow**

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### **Excel Masterclass**

“I really enjoyed the course and found it very useful, especially in presenting data. I feel I have a better understanding now in presenting my data more effectively.”

**AE, Royton & Crompton E-ACT Academy, Oldham**

“The course is excellent and your videos are very clear and helpful. Many thanks for your excellent course — I have thoroughly enjoyed it and found it extremely useful!”

**WO, Humphry Davy School, Penzance**

“Thank you for the course. It's good to know about all of the different and useful options and functions of Excel. I really enjoyed this course.”

**AJ, St John Payne Catholic School, Chelmsford**

“It was a very informative training — I have learned lots!”

**DY, Westbury Infants, Westbury**

“I have been using the skills I have learnt in my everyday Excel use and it's so great to have some new skills. Thanks again!”

**KB, Nexus Education Schools Trust**

“I use Excel a lot; however, I didn’t realise how much more there was to learn. I found the course really interesting and informative, and your presentations easy to understand.”

**SH, Coombe Dean School, Plymouth**

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### **Microsoft Sway**

“I’ve added the newsletter I put together every week — I wanted to do the course to see what functions I was missing and it has been great! I will be giving it a facelift for the next half term. Many thanks.”

**HS, Cherry Fold Primary, Burnley**

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### **Microsoft Teams**

“Thank you for your excellent and very clear Teams course.”

**WO, Humphry Davy School, Penzance**

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## **GDPR COURSES**

### **GDPR**

“I thoroughly enjoyed the course and thought that it was very well presented and delivered.”

**DW, Spalding High School, Lincolnshire**

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## **MENTAL HEALTH & WELLBEING COURSES**

### **Mindfulness in the Classroom**

“I enjoyed this course, as there were lots of practical ideas and resources.”

**NG, Springwell Community College, Chesterfield**

“The course was very informative, useful and helpful and has given me ideas to introduce to students and also myself.”

**CH, University of Birmingham School**

“Thank you for the course content — it was interesting and I think will be very useful for us in school.”

**AR, Finton House, London**

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## **Building Mental Wellbeing in the Classroom Through Resilience**

“I really enjoyed this course and found it hugely beneficial.”

**LB, Devonport High School**

“I have just completed the Building Mental Resilience course, which I have found very informative and have gained some great ideas on how I can implement this in the classroom. Thanks again for a great course!”

**SC, Finton House School**

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## **Mental Health First Aid for Schools**

“I found the course both insightful and practical and it has deepened my understanding of mental health support and was therefore keen to pursue the full course to explore the subject in greater depth and build on the foundation this course has provided.”

**SE, Kings School, Peterborough**

“Thank you for this course, and I will more than likely review most of it again as I implement MHFA across our schools.”

**JR, Cumbria Futures Federation**

“Thank you for the course. Very informative.”

**LG, All Hallows Catholic School, Farnham**

“I have just completed your Mental Health First Aid Course on Isteek. I found this really interesting and easy to follow, and it has allowed me to start to become involved in our school’s mental health support team.”

**AM, Bishops Blue Coat, Chester**

“This course was very useful to complete — concise and accessible — so many thanks.”

“I found it a really comprehensive but not overwhelming overview of a range of mental health conditions.”

**LS, Wymondham High School, Norfolk**

“Thank you very much for the MHFA course. I found it really enlightening and informative.”

**HM, All Hallows Catholic High School, Farnham**

“Very thorough training — highly recommend.”

**AA-S, Thorpe Hall, Southend**

“It was an excellent course — very informative and in-depth.”

**VO, Devonport High School**

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## **Conflict Management**

“Thanks for the excellent Conflict Management training course. I learnt a lot.”

**SW, Finton House School**

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## **PERSONAL DEVELOPMENT COURSES**

### **Assertiveness Skills**

“Thank you for this training and for the techniques that will hopefully help in the situations I have encountered where I feel I have not been assertive enough.”

**MH, Cedar Mount Academy, Manchester**

“Thank you — I found the course extremely helpful.”

**LL, Hatch End High School, Harrow**

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### **Mentoring Skills**

“The courses have really helped, especially the mentoring. I have learnt some wonderful ideas that I can put in place and that will help with students’ planning in the future.”

**RA, St Peter’s School, Huntingdon**

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### **Time Management**

“Thank you so much for giving me the opportunity to participate in your courses. Every one that I have attempted has been a great learning experience.”

**EF, St Anne’s Catholic School**

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### **Dealing with Difficult People**

“Fantastic — thank you Mandy. The videos were lovely and clear/simple to follow and I picked up some great pointers, so thank you again.”

**CB, The Bourne Academy, Bournemouth**

“I found the course very good and interesting to find out how different people react.”

**AM, Piggotts School, Reading**

“The course was very interesting and insightful.”

**PAS, Spalding High School, Spalding**